



BONITA UNIFIED SCHOOL DISTRICT

115 West Allen Avenue San Dimas, California 91773 (909) 971-8200 Fax (909) 971-8329

Superintendent

Gary J. Rapkin – Ph.D.

Assistant Superintendents

Nanette Hall – Educational Services

Curtis Frick – Human Resources Development

Ann Sparks – Business Services

Board of Education

Chuck Coyne

Glenn Creiman

Jim Elliot

Diane Koach

Patti Latourelle

February 27, 2015

Effective **April 1, 2015** no contractor or sub-contractor may work on a public works project unless registered with the Department of Industrial Relations (DIR). (SB854) All contractors and sub-contractors intending to bid, quote, or perform work with the Bonita Unified School District or any of its school sites will be required to register annually with the DIR. Further, effective **March 1, 2015** Bonita Unified School District cannot accept bids or quotes from unregistered contractors.

Contractors must register and pay a \$300 fee at:

<https://efiling.dir.ca.gov/PWCR/ActionServlet?action=dispalyPWCRRegistrationForm>

SB854 applies to ANY construction, alteration, demolition, installation, or repair work in which a school or district is entering into a contract whether or not it is formally bid.

The district is required to notify the DIR within five days of awarding a contract for all public works projects. The Purchasing Department will process the notification after Board approval of the contract or after the PO is generated.

Contract documents must specify that the project is subject to compliance monitoring and enforcement by DIR.

No contract or PO can be approved without proof that a contractor is registered with the DIR.

ANY work performed by a non-registered contractor cannot be paid with District funds.

Respectfully Submitted,

Anna G Hamilton

Purchasing / Warehouse Director