



BUS PASS APPLICATION



STUDENT ID# _____ DATE OF BIRTH: _____

Student Information (ONE APPLICATION IS NEEDED PER STUDENT):

NAME _____
(LAST) (FIRST) (MIDDLE)

HOME ADDRESS _____

PHONE (HOME) _____ (Parent's CELL) _____

SCHOOL _____ GRADE _____

Bus Stop Information:

Morning (pick-up) Bus LETTER _____ and CODE _____

Morning Location _____

Afternoon (drop off) Bus LETTER _____ and CODE _____

Afternoon Location _____

PAYMENT MUST BE RECEIVED WITH APPLICATION Make checks payable to the Bonita Unified School District; OR, pay via debit/credit card at MySchoolBucks.com online system—be sure to attach a copy of the MySchoolBucks payment receipt to your application as proof of purchase. For free or reduce transportation, please submit your letter of proof provided by Food Services.

- **Replacement Policy** – Defacement, changes to bus pass, or loss of a Bus Pass will require a replacement fee of \$10.
- **Refund Policy** - Refunds on a prorated basis are available **only** from the date of notification and the return of the Bus Pass to the Transportation Department. Prorated refunds are available only if a student:
 - Transfers out of the District
 - Participates in an on-going District sponsored after school activity (sports, band, etc.)
 - Enrolls in the District's Day Care Center

Each refund is subject to a handling fee of \$25 per student or \$30 per family. Under no circumstances will a refund be made for student(s) that lose their bus riding privileges as a result of misconduct.

_____ I have read and understand the **Payment information, Replacement and Refund Policies** outlined above.
(Initial Above)

I understand my child must present his/her bus pass DAILY to the bus driver EACH time he/she boards the bus. Failure to show Bus Pass to driver upon boarding the bus may be cause for denial of transportation. I understand that it is my responsibility to replace my student's bus pass if it is lost, stolen, damaged or defaced. Additionally, my signature verifies that **we read the School Bus Conduct Policy / Rider Rules/ Bus Safety, and will review and discuss this information with my student rider.**

Parent Signature _____ Date _____

Print Name _____

Office use only:

Annual _____ Semester _____ One-Way _____ Reduced _____ Exempt _____ One Way Tickets _____

AMT PD \$ _____ CHECK # _____ TRANSACTION # _____ DATE _____ PHOTO _____

Notes: _____

BUS PASS INFORMATION

- A valid bus pass must be presented daily and/or when requested by the bus driver or other administrator.
- Copies of bus passes or payment receipts are not accepted in lieu of a bus pass.
- Replacement passes may be purchased at the Bonita Unified School District Office: 115 W. Allen Ave, San Dimas.
- Cost of a replacement pass is \$10.00

CONSEQUENCES FOR RIDING WITHOUT A BUS PASS:

1st Occurrence

- Verbal warning from driver
- Approval from Transportation Dispatcher needed for driver to transport

2nd Occurrence

- Verbal warning from driver
- Approval from Transportation Dispatcher needed for driver to transport
- Parent will be called by the school site or Transportation Department to let them know their student needs to have a bus pass to ride the bus

3rd Occurrence

- Parent called by school site to pick up student at school in afternoon if student does not have their bus pass in the morning
- Transportation will give school site a referral prior to the afternoon so the site can call parent
- Letter sent home
- Approval from Transportation Dispatcher needed for driver to transport

4th Occurrence

- Student will not be transported without approval from Transportation Director

ADDITIONAL INFORMATION

Available at: [Bonita Unified School District Transportation](#)

For questions/concerns other than pass information, call the Transportation Office at (909) 971-8320 X 5261.