



BONITA UNIFIED SCHOOL DISTRICT

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Superintendent

Gary J. Rapkin, Ph.D.

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Lois Klein, – Educational Services

Curtis Frick – Human Resources Development

Ann Sparks – Business Services

Board of Education

Chuck Coyne

Glenn Creiman

Jim Elliot

Diane Koach

Patti Latourelle

Summary Bond Oversight Committee October 14, 2009

1.0 Attendance:

1.1 Present: Emmet Badar, Robin Carder, Guy Cloutman, Don Green, Tim Hepburn, Steve Johnson, Abbi Palsma, Alta Skinner

1.2 Absent: Brian McNerney

1.3 Guests: Steve McGuckin, Capital Program Management
Roy Combs, Bernards
Julio Barrios, Bernards
Brad Wines, Bernards
Cari Combs, Community
Jeff Nigro, Nigro, Nigro & White, PC

1.4 Others Present: Ann Sparks, Assistant Superintendent Business Services
Donna Martin, Administrative Assistant Business Services

2.0 Handouts:

Agenda 10/14/09
Summary 7/9/09
Measure C and Measure AB Budget Report October, 2009

3.0 Items Discussed:

3.1 Welcome: Alta Skinner called the meeting to order at 6:01 pm. Introductions were made.

3.2 Election of Officers: Alta Skinner was re-elected as Chairperson. Robin Carder was re-elected as Vice Chairperson.

3.3 Approval of Summary: Summary of 7/9/09 was approved as presented.

3.4 2008-09 Audit Report: Mr. Jeff Nigro, of Nigro, Nigro & White PC, Certified Public Accountants, presented the 2008-2009 Measure "C" General Obligation Bond Building Fund Audit Report. It is their opinion that the District complied with the requirements for Measure "C" proceeds and no internal control deficiencies were identified. There was no audit report on Measure AB. Future audits will

included both Measure C and Measure AB with one document but separate schedules.

Discussion followed on the successful offering of Measure AB bonds in September.

3.5 Budget Update:

Steve McGuckin of Capital Program Management discussed the current project budget reports for Measure C and Measure AB. There is a small adjustment to the overall Measure C program balance resulting from an adjustment in the bid for Oak Mesa, construction cost increases at Oak Mesa ES and Grace Miller ES, additional equipment at Roynon ES and the computer lab at Ramona MS, additional electrical work for the data/voice network cabling project at Oak Mesa and additional contract adjustment for the Chaparral project. Measure AB project budgets are in the start up phases. CPM is currently using a flat escalation rate to process the budgets and will recalculate the balances over time. Both high school gymnasium projects have the architectural and engineering services identified and the Ramona shade shelter is completed.

3.6 Update on Modernization Projects:

Representatives from Bernards provided a PowerPoint presentation on current modernization projects including a financial report for each project.

Brad Wines reviewed the construction projects at Allen Avenue and Gladstone Elementary Schools. Both projects are in the close out phase and the Notices of Completion will be taken to the Board at the regular meeting on November 4, 2009.

Roy Combs reviewed the status of the modernization project at La Verne Heights and Oak Mesa Elementary Schools. The La Verne Heights project is in its final phase which includes completion of the auditorium, replacing walkways, a new entry way, modernization of the restrooms and ADA compliance requirements. The Oak Mesa project is in Phase 2 and is 35% complete.

4.0 Project Updates:

Ann Sparks presented an update on other projects. Chaparral/Vista project has gone out to bid for the third time. Plans are in place with the City of San Dimas' approval to shut down Monte Vista Street for the placement of interim housing in the beginning of December. Students and staff should move into the interim housing in January.

San Dimas and Bonita High Schools' gymnasium plans are in process and should be submitted to the Division of State Architects in January 2010. Construction expected to start during the summer 2010.

A committee has been formed to review design plans for the Performing Arts Center. The Committee will visit different performing arts centers in the surrounding communities.

5.0 Report to Board Alta Skinner and Robin Carder have agreed to give the annual report to the Board of Education on November 14, 2009. All members are invited to attend.

6.0 Comments from the Public:

There were no public comments.

7.0 Adjournment:

The meeting was adjourned at 7:42 pm with a unanimous vote. The next meeting will be held on January 6, 2010 at 6:00 pm in the Board room.