



# BONITA UNIFIED SCHOOL DISTRICT

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**Superintendent**

*Gary J. Rapkin, Ph.D.*

**Assistant Superintendents**

*Lois Klein, – Educational Services*

*Curtis Frick – Human Resources Development*

*Ann Sparks – Business Services*

**Board of Education**

*Chuck Coyne*

*Glenn Creiman*

*Jim Elliot*

*Diane Koach*

*Patti Latourelle*

## Summary Bond Oversight Committee October 9, 2012

### 1.0 Attendance:

#### 1.1 Present:

Robin Carder, Isabelle Huber, Tim Hepburn, Michelle Kechichian, Alta Skinner, Doug Tubbs

#### 1.2 Absent:

Rob Anderson, Emmett Badar, Michele Snow

#### 1.3 Guests:

Steve McGuckin, Capital Program Management  
Hai Pham, Bernards  
Tanya Boyd, Bernards  
Kara Lewis, Bernards  
P J Roach, Tilden-Coil Constructors  
Kevin Brejnak, Nigro & Nigro PC

#### 1.4 Others Present:

Ann Sparks, Assistant Superintendent Business Services  
Donna Martin, Administrative Assistant Business Services

### 2.0 Handouts:

Agenda 10/9/12  
Summary 8/7/12  
Measure C and Measure AB Budget Report October, 2012  
Measure C and AB Audit Report ending June 30, 2012

### 3.0 Items Discussed:

#### 3.1 Welcome:

Alta Skinner called the meeting to order at 6:01 pm.

#### 3.2 Introductions:

Introductions were made and new member Doug Tubbs was welcomed.

#### 3.3 Approval of Summary:

Summary of 8/7/12 was approved as presented with two abstentions.

#### 3.4 Election of Officers:

Alta Skinner was re-elected as Chairperson. Robin Carder was re-elected as Vice Chairperson.

3.5 2011-2012 Audit Report: Mr. Kevin Brejnak, Audit Manager of Nigro & Nigro PC, Certified Public Accountants, presented the 2011-2012 Measure "C" and "AB" General Obligation Bond Building Fund Audit Report. It is their opinion that the District complied with the requirements for Measure "C" and Measure "AB" proceeds and no internal control deficiencies were identified.

### 3.6 Update on Construction Projects:

Hai Pham of Bernards provided a PowerPoint presentation on the Bonita High School gymnasium projects. The project is substantially complete with a 5.3% change order level. The issue of the ventilation system in the gymnasium was discussed. Ms. Sparks advised the Committee that staff is looking at various air flow systems for the gymnasium. An air-conditioning system could be installed at a future date since some infrastructure is in place, but operational costs, access by outside users, and programming issues would have to be considered.

Mr. Pham provided a PowerPoint presentation on the San Dimas High School gymnasium expansion project. The new electrical contractor has been approved and is pushing to make up any time lost in the project. Various site work, including installation of gates was completed during the down time. The anticipated completion date is February 2013. The Committee will make arrangements with Bernards for a tour of the facility.

P J Roach, Tilden-Coil Constructors, presented an overview of the San Dimas High School Track and Field Project. The project has been completed with the dedication ceremony and the first game held in the on August 31, 2012. The project was slightly over budget due to the addition of stadium lights. The project consists of new home bleachers, a signature blue track, two ticket booths, and a new scoreboard.

Mr. Roach presented an overview of the performing arts center project. Ground breaking for the project in was in September. The anticipated completion date is April of 2014. District staff and contractors held a community meeting to review the project with the community.

### 3.7 Budget Update:

Mr. McGuckin reviewed CPM's role in the budget process for new members. Measure C budget has very little activity since we are closing out all of the modernization projects. The program balance is held for DSA close out fees and any other close out issues. Any additional fund balance can be used for any additional projects included in the Master Facilities Plan with the Board of Education making the final decision on how to spend the surplus.

There was little activity in Measure AB budget. The Bonita Center for the Arts budget was adjusted due to changes in the project design. Ms. Huber asked if the new state funds would apply to Measure AB projects. Ms. Sparks advised the Committee that Measure AB was not eligible as the state funds were tied to classroom space.

3.8 Future Projects: Ms. Sparks advised the Committee that since the assessed values of the La Verne and San Dimas housing market have only increased 2%, the District will probably not issue the final bonds for another year or until the percentage increase can support the debt payment. This will effect starting dates for the middle school gymnasium projects.

4.0 Report to Board Alta Skinner and Robin Carder have agreed to give the annual report to the Board of Education on December 12, 2012. All members are invited to attend.

5.0 Comments from the Public:  
There were no public comments.

6.0 Adjournment: The meeting was adjourned at 7:23 pm with a unanimous vote. The next meeting will be held on January 15, 2013 at 6:00 pm in the Board room.