



Who to Call in Business Services

2021-2022 • (909) 971-8200

BUSINESS SERVICES

Name of Individual/Title	Questions, Concerns About...	Ext.
Susan Cross Hume <i>Assistant Superintendent of Business Services</i>	Safety, District budget, Facilities planning, Bond program, Citizen's Oversight Committee, Solar program, Developer Fees, independent audit, workers compensation program, property and liability insurance (ASCIP), emergency preparedness, student fees, contracts	5200
Christine Froio <i>Administrative Assistant</i>	Use of Facilities, workers comp contact, procedures and forms Board Agenda, Contact for liability/personal injury claims-Student Injury Reports, Developer Fees, City Agreements	5201

FISCAL SERVICES

Name of Individual/Title	Questions, Concerns About...	Ext.
Sonia Eckley <i>Senior Director</i>	Site and department budgets, Attendance and enrollment, ASB accounting, travel and conference	5220
Mary Silguero	Attendance Accounting, Budgets	5221
Jessica Saldana	Payroll – Certificated	5213
Alba Beltran	Payroll – Classified	5216
Meghan Giacchetti	Payroll – Manager	5214
Connie Gutierrez	Accounts Payable, Categorical	5212
Melissa Menendez	Accounts Payable	5215
Krisi Haywood	Position Control, Accounts Payable	5210
Sonia Casas	Account Receivable, Deposits	5211

PURCHASING

Name of Individual/Title	Questions, Concerns About...	Ext.
Shamica Nance <i>Purchasing Director</i>	Purchasing, contracts, bids, vendors, CUPPCCA, Warehouse, Reprographics, Mail room, pick-up of E-waste, disposal of obsolete items	5250
Deanna Salado	Purchasing/Stores	5251
Karla Ruiz	Purchasing	5252
Mark Mann	Warehouse, Receiving, Delivery	5253
Daniel Grijalva	Warehouse, Receiving, Delivery	5256
Kimberly Eifert	District Mail, Reprographics	5202
Michael Brown	Mail Delivery	

TRANSPORTATION		
Name of Individual/Title	Questions, Concerns About...	Ext.
Rose Lee <i>Transportation Director</i>	School bus safety, Special needs transportation routes, field trip billing	5260
Debbie Durante	Field Trips, School bus safety rules and regs, regular ed routes	5262
	Bus passes, Purchasing and billing, Driver attendance	5261
Johnathan Urias	Vehicle Maintenance	5263
James Voitel	Vehicle Maintenance	5264

MAINTENANCE AND OPERATIONS		
Name of Individual/Title	Questions, Concerns About...	Ext.
Robb Harrison <i>Director</i>	Facilities planning, construction and renovation, building and grounds, safety	5230
Dane Curtis	Construction and renovation, building and grounds safety	5234
Terry Quinn	Custodial services, buildings and grounds safety	5233
Hilary Marpert	Maintenance and Operations Support	5231
Julie Basulto	Maintenance and Operations Support	5232
Jose Carreo	Locksmith/Security	5237

FOOD AND NUTRITION SERVICES		
Name of Individual/Title	Questions, Concerns About...	Ext.
Stella Ndahura <i>Director</i>	Nutrition Services Program	5280
Edna McKenna	Free and reduced lunch	5281
Rosalie Zavala	Accounting	5285
Julia Krupa	Site Support/Production	5284
Cathy Sigsworth	Catering	5283
Michael Castellano	Warehouse Operations/Site Deliveries	5254
Kevin Martin	Warehouse Operations/Site Deliveries	5254

BONITA CENTER FOR THE ARTS		
Name of Individual/Title	Questions, Concerns About...	Ext.
Patrick Hediger <i>Theater Manager</i>	General Manager	3222
Melissa Stone	Production Manager	3220